



To ensure that you receive materials on time,  
please order them three weeks before the class.

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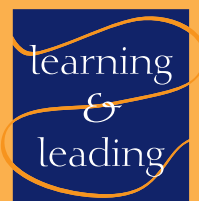
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[Bookstore.UpperRoom.org](http://Bookstore.UpperRoom.org)

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### For Additional Information and Resources for Lay Servant Ministries

Please visit our website at [www.gbod.org/laity](http://www.gbod.org/laity)



# 2015

## Lay Servant Ministries

Equipping Resources Catalog

## What's Inside?

This catalog offers our latest resources designed to equip laity for their roles in ministry as disciples of Jesus Christ. The BASIC Course is the foundational course for Lay Servant Ministries. All lay servants must complete the BASIC Course. In addition, this course can be used for other laity in the church to acquaint them with their gifts, calling, and responsibilities as followers of Christ. It can also be used as part of a discipleship plan to help persons understand their call to and gifts for ministry, to assist in spiritual formation, and to develop new leaders. Consider using the BASIC course as part of your Christian education program in the local church. It can easily be divided into five 2-hour or ten 1-hour sessions. Or consider hosting a lay academy in your local church offering both the BASIC and an advanced course.

These courses are excellent resources for strengthening the laity. With the exception of online courses taken through [www.beadisciple.com/lay-servant-ministries](http://www.beadisciple.com/lay-servant-ministries) and the BASIC Refresher courses, all courses are designed as 10-hour trainings. Most courses have a required text for participants and leaders as well as a leader's guide for the facilitator of the course. Most texts and/or PDFs are available through [Bookstore.UpperRoom.org](http://Bookstore.UpperRoom.org). Those texts available only through Cokesbury are noted (COKESBURY) and can be purchased at [www.cokesbury.com](http://www.cokesbury.com).

### Ordering a PDF from [Bookstore.UpperRoom.org](http://Bookstore.UpperRoom.org)? Some helpful suggestions:

1. If you don't already have an account, create one.
2. Purchase the PDF as you would any online purchase at [Bookstore.UpperRoom.org](http://Bookstore.UpperRoom.org).
3. Once you have completed your purchase, click on "My Account."
4. Your download history will be listed.
5. Click on the link to the PDF you would like to download and then choose to save it to your computer. Notice where the file is saved.
6. Repeat Step 5 as many times as necessary to download each of the PDF files you purchased.
7. Open the PDF file and print as many copies as needed.



## Questions?

Please feel free to contact us at: [laity@gbod.org](mailto:laity@gbod.org)

## Lay Servant Ministries

In 2012 the General Conference of The United Methodist Church approved legislation to change the name of Lay Speaking Ministries to Lay Servant Ministries. The term "servant" was chosen because it best describes what Jesus told his disciples in John 13 after he himself had performed the duties of the lowliest servant. We are also called to live out our discipleship as servants in leadership!

A Lay Servant is...

- ♦ A professing member of a local church or charge who is ready and desirous to serve the church
- ♦ Eager to serve the church, the community, and the world
- ♦ Well-informed on and committed to the Scriptures and the doctrine, heritage, organization, and life of The United Methodist Church
- ♦ Trained in witnessing to the Christian faith through spoken communication, church and community leadership, and caregiving ministries
- ♦ Active in the support of the local church or charge

Lay Servants are to serve the local church or charge (or beyond the local church or charge) in any way in which their witness or leadership and service inspires the laity to deeper commitment to Christ and more effective discipleship, including the interpretation of Scriptures, doctrine, organization, and ministries of the church.

## Lait Sunday

Lait Sunday is usually celebrated on the third Sunday in October. This day is set aside to recognize and affirm the ministry of the laity. Ministries of the laity include: lay leaders, lay servants, lay speakers, lay ministers, lay missionaries, deaconesses, home missionaries, United Methodist Women, United Methodist Men, Walks to Emmaus, Chrysalis, missionary service, and so many other significant forms of ministry.

The theme for 2015 is **Disciples Called to Action: Creating Unity in Ministry**. To find resources for Lait Sunday, visit Discipleship Ministries' website at: [www.gbod.org/leadership-resources/ministry-of-the-laity](http://www.gbod.org/leadership-resources/ministry-of-the-laity)

**Note:** When ordering resources from [Bookstore.UpperRoom.org](http://Bookstore.UpperRoom.org), enter the product number from this catalog rather than searching by title. To ensure that you receive materials on time, please order them three weeks before the class.

## Local Church and Certified Lay Servants

Local Church Lay Servants are to serve the local church or charge in any way in which their witness or leadership and service inspires the laity to deeper commitment to Christ and more effective discipleship, including the interpretation of Scriptures, doctrine, organization, and ministries of the church. Certified Lay Servants are to serve within and beyond the local church.

Local Church and Certified Lay Servants:

- ♦ Take initiative in giving leadership, assistance, and support to the program emphases of the church
- ♦ Lead meetings for prayer, training, study, and discussion when requested by the pastor, district superintendent, or committee on Lay Servant Ministries
- ♦ Conduct, or assist in conducting, services of worship, and present sermons and addresses when requested by the pastor, district superintendent, or committee on Lay Servant Ministries
- ♦ Relate to appropriate committees and ministry areas in providing leadership for congregational and community life and fostering caregiving ministries
- ♦ Assist in the distribution of the elements of Holy Communion whenever celebrated upon request by the pastor of the church of which the lay servant is a member

To become a **Local Church Lay Servant**, you must:

1. Be a professing and active member of a local church/charge
2. Make application in writing to appropriate committee and obtain recommendation from pastor and church council or charge conference
3. Complete the BASIC Course for Lay Servant Ministries

To maintain status as a **Local Church Lay Servant**, you must:

1. Submit an annual report and reapplication with pastor and church council or charge conference recommendations
2. Complete an approved refresher course once every three years

To become a **Certified Lay Servant**, you must:

1. Be a professing and active member of a local church/charge
2. Make application in writing to appropriate committee and obtain recommendation from pastor and church council or charge conference

3. Complete the BASIC Course and one advanced course for Lay Servant Ministries
4. Have your qualifications reviewed by the district committee on Lay Servant Ministries and the annual charge conference

To maintain status as a **Certified Lay Servant**, you must:

1. Submit an annual report to the charge conference and the committee on Lay Servant Ministries
2. Request in writing the renewal of certification
3. Complete an advanced course for Lay Servant Ministries at least once every three years for recertification

## Lay Speakers

A lay speaker is a Certified Lay Servant, or person with equivalent training as defined by his or her district conference who is called and equipped to serve the church in pulpit supply in accordance with ¶341.1 of the 2012 Book of Discipline. The role of lay speaker was created at the 2012 General Conference to foster excellence, insure quality, provide accountability, and retain the heritage of those laity called to provide pulpit supply.

To become certified as a **Lay Speaker**, you must:

1. Be a professing and active member of a local church/charge
2. Obtain recommendation from pastor and charge conference
3. Complete the BASIC Course for Lay Servant Ministries
4. Complete a track of study to include: Discovering Spiritual Gifts, Leading Worship, Leading Prayer, Preaching, United Methodist Heritage, United Methodist Polity, and/or other courses as determined by the annual conference committee on Lay Servant Ministries or equivalent structure
5. Be examined by the District Committee on Lay Servant Ministries or equivalent structure and be recommended to the conference committee on Lay Servant Ministries or equivalent structure for certification

To maintain certification as a **Lay Speaker**, you must:

1. Submit an annual report
2. Submit an application for recertification and reappear before the district committee on Lay Servant Ministries or equivalent structure every three years
3. Receive endorsement of local church charge conference
4. Complete an advanced course for Lay Servant Ministries at least once every three years for recertification

## Certified Lay Ministers

Lay preachers, exhorters, and class leaders have served the church since its earliest days. In deference to an expression of gifts and evidence of God's grace associated with the lay ministry of early Methodism, the Certified Lay Minister is to be recognized and utilized.

Certified Lay Ministers are meant to enhance the quality of ministry to small membership churches and to expand team ministry in churches. Certified Lay Ministers preach the Word, provide a care ministry to the congregation, assist in program leadership, and are to be a witness in the community for the growth, missional and connectional thrust of The United Methodist Church as part of a ministry team with the supervision and support of a clergy person.

The Certified Lay Minister is assigned by the district superintendent to provide lay servant leadership in a ministry or in a church. There are four major components in the formation of these leaders: training, supervision, support, and accountability.

To become a **Certified Lay Minister**, you need to complete the following requirements:

1. Complete requirements to become a Certified Lay Servant or equivalent training as defined by district or conference
2. Complete Modules I–IV for Certified Lay Ministry or equivalent training
3. Complete courses relevant to assignment
4. Demonstrate through service in local church an appreciation for the history, polity, doctrine, worship, and liturgy of The United Methodist Church
5. Receive recommendation from district superintendent
6. Make application in writing to and meet with the District Committee on Ordained Ministry for review and approval at time of application and every two years thereafter
7. For recertification by District Committee on Ordained Ministry—undergo a ministry review by church council or charge conference, complete an approved continuing education event, receive again recommendation of district superintendent

## LAY SERVANT MINISTRIES COURSE OFFERINGS

### BASIC COURSE

#### Lay Servant Ministries BASIC Course

This course is foundational for all courses in Lay Servant Ministries. Participants are encouraged to discover and employ personal spiritual gifts as God intended and to consider the importance of exercising servant leadership, developing future leaders, remaining rooted in consistent spiritual practices, and being part of a group that holds members accountable in their discipleship.

*Participant's books now available for Kindle*

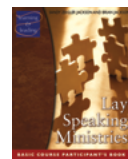


#### Lay Servant Ministries

*Sandy Zeigler Jackson and Brian Jackson*

**Leader's Guide • DR627 • 978-0-88177-627-0 • \$11.00**

#### Participant's Book



#### Lay Servant Ministries

*Sandy Zeigler Jackson and Brian Jackson*

**DR626 • 978-0-88177-626-3 • \$11.00**

### Lay Servant Ministries BASIC Course (SPANISH)



#### Ministerios de Servicio Laico – Curso básico

*Sandy Zeigler Jackson and Brian Jackson*

**Guía del líder • DR676 • 978-0-88177-676-8 • \$11.00**

#### Libro del Participante



#### Ministerios de Servicio Laico – Curso básico

*Sandy Zeigler Jackson and Brian Jackson*

**DR679 • 978-0-88177-679-9 • \$11.00**

## BASIC REFRESHER COURSES

### United Methodism 101

This course is an online class designed for new United Methodists and anyone wanting to know more about the denomination. This highly interactive course (with video, audio, online quizzes, discussion boards, links, and online written content) not only provides a basic overview and understanding of United Methodism, but also inspires students to seek additional study.



**United Methodism 101**  
(ONLINE COURSE)

**\$9.99** • Available at [www.umcom.org](http://www.umcom.org)

### Concepts in Leadership I

This course is designed to prepare church leaders to focus on their roles as spiritual leaders and to function as role models for others in the congregation. Although this course is designed as a refresher course for local church Lay Servants, it may also be used for leadership development in any setting.



**Concepts in Leadership I**

*Sandy Zeigler Jackson and Brian Jackson*

**Leader's Guide • DRPDF7 • \$7.50 (PDF Only)**

### Participant's Books



**What Every Leader Needs to Know About  
Leading in Prayer**

*Betsey Heavner*

**DRPDF437 • \$3.00 (PDF Only)**



**What Every Leader Needs to Know About  
Leading Meetings**

*Betsey Heavner*

**DRPDF433 • \$3.00 (PDF Only)**

## BASIC REFRESHER COURSES

### Concepts in Leadership II

This course is designed to prepare church leaders to focus on their roles as spiritual leaders and to function as role models for others in the congregation. Although this course is designed as a refresher course for local church Lay Servants, it may also be used for leadership development in any setting.



**Concepts in Leadership II**

*Sandy Zeigler Jackson and Brian Jackson*

**Leader's Guide • DRPDF13 • \$7.50 (PDF Only)**

### Participant's Books



**What Every Leader Needs to Know About  
Mission and Vision**

*Carol Krau*

**DRPDF434 • \$3.00 (PDF Only)**



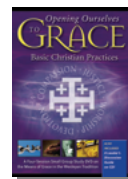
**What Every Leader Needs to Know About  
Spiritual Leadership**

*Michael A. Bealla*

**DRPDF435 • \$3.00 (PDF Only)**

### Opening Ourselves to Grace

*Opening Ourselves to Grace* explores the basic practices of Christian faith and life from a Wesleyan perspective. This resource includes both a DVD and a CD-ROM with video content and written resources including a video presentation on Wesley's understanding of spiritual practice, Bible study, and other helpful resources.



**Opening Ourselves to Grace**

*Produced by Mark V. Purushotham*

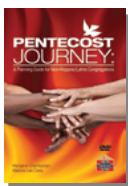
**DR508 • 978-0-88177-508-2 • \$26.00 (DVD & CD-ROM)**

(Leader's Guide is included on CD.)

## BASIC REFRESHER COURSES

### Pentecost Journey

This resource is intended to help congregations, districts, and conferences fulfill Christ's mandate to make disciples with a particular focus on helping local churches understand issues related to developing ministry with Hispanics/Latinos. The guiding principle is the vision of Pentecost in which the uniqueness of the Hispanic/Latino cultures is affirmed as ministry is developed.



**Pentecost Journey:**  
**A Planning Guide for Non-Hispanic/Latino Congregations**  
*Marigene Chamberlain and Melanie Lee Carey*  
**DR593 • 978-0-88177-593-8 • \$25.00 (DVD)**

(Leader's Guide is included on DVD.)

## ADVANCED COURSES *Discovering Spiritual Gifts*

### Rediscovering Our Spiritual Gifts

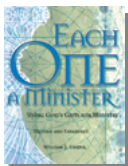
The early church knew what today's church is rediscovering: that Christians depend on God's spiritual gifts to provide the foundation for their ministry. Learn more about how your spiritual gifts support your Lay Servant Ministries in this two-week ONLINE course.



**Rediscovering Our Spiritual Gifts**  
**(ONLINE COURSE)**  
**\$60.00**

Available at [www.beadisciple.com/lay-servant-ministries](http://www.beadisciple.com/lay-servant-ministries)

### Participant's Book



**Each One a Minister**  
*William J. Carter*  
**DR375 • 978-0-88177-375-0 • \$14.00**

## ADVANCED COURSES *Discovering Spiritual Gifts*

### Discover Your Spiritual Gifts

This course helps participants understand spiritual gifts and how the church can use them to fulfill its mission and ministry. Participants will also learn what it means to be a spiritual leader and will be equipped to lead others in exploring and using their spiritual gifts.



**Discover Your Spiritual Gifts (REVISED)**  
*William J. Carter*  
**Leader's Guide • DRPDF441 • \$8.00 (PDF Only)**

## ADDITIONAL RESOURCE FOR LEADERS



**Rediscovering Our Spiritual Gifts**  
*Charles V. Bryant*  
**633 • 978-0-8358-0633-6 • \$14.00**

### Participant's Books



**Each One a Minister**  
*William J. Carter*  
**DR375 • 978-0-88177-375-0 • \$14.00**



**Your Spiritual Gifts Inventory**  
*Charles V. Bryant*  
**819 • 978-0-8358-0819-4 • \$22.00 for pkg. of 10**



## ADVANCED COURSES *Heritage and Polity*

### Living Our United Methodist Beliefs (United Methodist Heritage)

This course will explore the special gifts of theology, witness, and organization that The United Methodist Church brings to the church universal, how we got where we are today, and how our distinctive emphases are still needed in the 21st-century church.



#### Living Our United Methodist Beliefs (ONLINE COURSE)

\$65.00

Available at [www.beadisciple.com/lay-servant-ministries](http://www.beadisciple.com/lay-servant-ministries)

#### Participant's Book

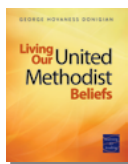


#### Living Our Beliefs: The United Methodist Way

Kenneth L. Carder

DR571 • 978-0-88177-571-6 • \$13.00

### Living Our United Methodist Beliefs



#### Living Our United Methodist Beliefs

George Hovaness Donigian

DR715 • 978-0-88177-715-4 • \$ 7.99

#### Participant's Book



#### Living Our Beliefs: The United Methodist Way

Kenneth L. Carder

DR571 • 978-0-88177-571-6 • \$13.00

## ADVANCED COURSES *Heritage and Polity*

### Devotional Life in the Wesleyan Tradition

Structured around Wesley's "Means of Grace," this study covers, among other topics, prayer, scripture, the Lord's Supper, and fasting—major features in John Wesley's devotional life. Participants will learn how they can apply Wesley's ministry to their own life.

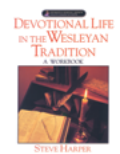


#### Grow Spiritually Through Daily Disciplines

Anita Owens Fenstermacher

Leader's Guide • DRPDF198 • \$8.00 (PDF Only)

#### Participant's Book



#### Devotional Life in the Wesleyan Tradition

Steve Harper

740 • 978-0-8358-0740-1 • \$12.00

#### Additional Resource

#### Participant's Book (KOREAN)



#### Devotional Life in the Wesleyan Tradition

Steve Harper

700 • 978-0-8358-0700-5 • \$7.00

### Devotional Life in the Wesleyan Tradition (SPANISH)



#### La formación espiritual a través de la disciplina diaria

Anita Owens Fenstermacher

Guía del líder • DRPDF431 • \$8.00 (PDF Only)

#### Libro del Participante



#### La vida de devoción en la tradición wesleyana

Steve Harper

876 • 978-0-8358-0876-7 • \$9.00

## ADVANCED COURSES *Heritage and Polity*

### Growing Spiritually Through Daily Disciplines

During this course, participants will be guided in discerning God's direction for their lives, practicing daily disciplines, and reaching out in love.



#### Growing Spiritually Through Daily Disciplines (ONLINE COURSE)

**\$50.00**

Available at [www.beadisciple.com/lay-servant-ministries](http://www.beadisciple.com/lay-servant-ministries)

### Participant's Books

#### Grow Spiritually Through Daily Disciplines

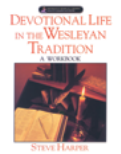
Anita Owens Fenstermacher

Leader's Guide • DRPDF198 • \$8.00 (PDF Only)

#### Devotional Life in the Wesleyan Tradition

Steve Harper

740 • 978-0-8358-0740-1 • \$12.00



### Transforming Evangelism

This course leads participants to learn from John Wesley how to practice relational evangelism. They will discover that evangelism involves not only sharing our faith with others but also welcoming people into a community where they can grow in faith.



#### Lead in Evangelism

Leader's Guide • DRPDF11 • \$8.00 (PDF Only)

### Participant's Book

#### Transforming Evangelism

Henry H. Knight, III and F. Douglas Powe, Jr.

DR485 • 978-0-88177-485-6 • \$14.00



PDF Only texts are available at [Bookstore.UpperRoom.org](http://Bookstore.UpperRoom.org). No discounts or refunds.

## ADVANCED COURSES *Heritage and Polity*

### Life Together in the United Methodist Connection (United Methodist Polity)

This polity course gives participants an overview of the structure and organization of The United Methodist Church.

A copy of the 2012 Book of Discipline is recommended for both the online and text version of this course.



#### Life Together in the United Methodist Connection (ONLINE COURSE)

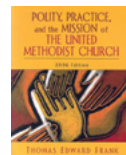
**\$65.00** – Available at [www.beadisciple.com/lay-servant-ministries](http://www.beadisciple.com/lay-servant-ministries)

### Participant's Book

#### Polity, Practice, and the Mission of The United Methodist Church

Thomas Edward Frank

AB531 • 978-0-68733-531-2 • \$18.99



**Available While  
Supplies Last**

### Life Together in the United Methodist Connection



#### Life Together in the United Methodist Connection

Beth Galbreath

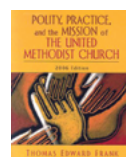
Leader's Guide • DR701 • 978-0-88177-701-7 • \$10.00

### Participant's Books

#### Polity, Practice, and the Mission of The United Methodist Church

Thomas Edward Frank

AB531 • 978-0-68733-531-2 • \$18.99



**Available While  
Supplies Last**

### OR

#### The Method of Our Mission

Lacey C. Warner

AB717 • 978-1-42676-717-3 • \$23.00



To order: 800.972.0433 or [Bookstore.UpperRoom.org](http://Bookstore.UpperRoom.org)



## ADVANCED COURSES *Heritage and Polity*

### Accountable Discipleship

This course focuses on the concept of the household of God, the importance of scripture as divine revelation, Wesleyan understandings of grace, and the importance of the office of class leader in the development of the Methodist movement. You are encouraged to look at your own faith community and see how it is (or is not) a reflection of genuine Christian community.



#### Becoming Accountable Disciples (REVISED)

*Steven W. Manskar*

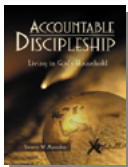
**Leader's Guide • DRPDF440 • \$8.00 (PDF Only)**

#### Participant's Book

##### Accountable Discipleship

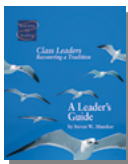
*Steven W. Manskar*

**DR339 • 978-0-88177-339-2 • \$15.00**



### Class Leaders

This course will explore the origins of the office of class leader in the Wesleyan Methodist tradition. It examines the need for recovering the lay pastoral ministry of the class leader for the twenty-first century church. NOTE: *Accountable Discipleship* is a prerequisite to this course.



#### Class Leaders

*Steven W. Manskar*

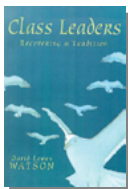
**Leader's Guide • DR649 • 978-0-88177-649-2 • \$8.00**

#### Participant's Book

##### Class Leaders: Recovering a Tradition

*David Lowes Watson*

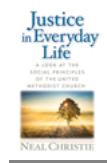
**ISBN 978-15791-0954-7 • \$22.00 (COKESBURY)**



## ADVANCED COURSES *Heritage and Polity*

### Justice in Everyday Life

This course looks at the Social Principles of The United Methodist Church.



#### Justice in Everyday Life

##### A Look at the Social Principles of The United Methodist Church

*Neal Christie*

**DR652 • 978-0-88177-652-2 • \$10.00**

#### Participant's Book

##### Social Principles of The United Methodist Church 2013 - 2016

**ISBN 9781426766138 • \$2.99 (COKESBURY)**



## ADVANCED COURSES *Leading Worship*

### Your Ministry of Leading Worship 101

This course will focus on basic worship leadership skills for laypersons who assist in leading worship.



#### Your Ministry of Leading Worship 101

**(ONLINE COURSE)**

**\$80.00**

*Available at [www.beadisciple.com/lay-servant-ministries](http://www.beadisciple.com/lay-servant-ministries)*

### Leading Worship

This course focuses on the ministry of the Lay Servant who either regularly or occasionally leads a group or congregation in worship.



#### Leading Worship

*Taylor Burton-Edwards*

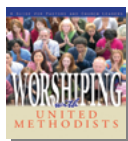
**Leader's Guide • DR685 • 978-0-88177-685-0 • \$10.00**

#### Participant's Book

##### Worshiping with United Methodists (REVISED)

*Hoyt Hickman*

**AB526 • 978-0-6873-3526-8 • \$11.99**



## ADVANCED COURSES *Leading Worship*

### Planning Worship

This course builds on the course *Leading Worship*, and it is grounded in the principles and practices of worship planning.



#### Planning Worship

Taylor Burton-Edwards

Leader's Guide • DR682 • 978-0-88177-682-9 • \$10.00

#### Participant's Book



#### The Worship Workshop: Creative Ways to Design Worship Together

Marcia McFee

AB634 • 978-0-68704-634-8 • \$12.99

### Come to the Table

Deepen your experience of Holy Communion through this wide-ranging study of *This Holy Mystery*, Scripture, church history, and United Methodist theology and practice of the sacrament. This course will reference, but go beyond, the official U.M. documents to include art, music, film, and video resources to enrich our understanding and participation in the holy meal.



#### Come to the Table (ONLINE COURSE)

\$60.00

Available at [www.beadisciple.com/lay-servant-ministries](http://www.beadisciple.com/lay-servant-ministries)

### Multimedia Technology in Worship for the Church Volunteer 101

In this course the participant will learn about worship itself and the role of technology in design, appropriateness, and excellence. Some Windows-based software will be utilized. Special consideration will be given to budget and a low-cost approach to technology implementation.



#### Multimedia Technology in Worship for the Church Volunteer 101 (ONLINE COURSE)

\$60.00

Available at [www.beadisciple.com/lay-servant-ministries](http://www.beadisciple.com/lay-servant-ministries)

## ADVANCED COURSES *Leading Prayer*

### Leading Public Prayer

Prayer is something we learn; it is something that can be taught. For many, however, the only teaching about prayer they ever receive is modeled in Sunday worship. This course may challenge some of your assumptions, test some of your preconceived ideas, stretch your thinking, and enrich your prayer life. It will, at the very least, present you with an opportunity to grow in the discipline of leading public prayer.



#### Leading Public Prayer (ONLINE COURSE)

\$60.00

Available at [www.beadisciple.com/lay-servant-ministries](http://www.beadisciple.com/lay-servant-ministries)

#### Participant's Book



#### Let the Whole Church Say Amen!

Laurence Hull Stookey

AB9077 • 978-0-6870-9077-8 • \$21.99

### Leading in Prayer

For many people, prayer remains a mystery, and praying in public is a test of faith left to the “professionals” of the church. This course on praying in public will help the participant grow in confidence and skill in prayer, both public and personal.

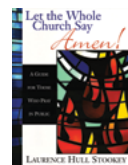


#### Leading in Prayer

Mary O. Benedict

Leader's Guide • DR492 • 978-0-88177-492-4 • \$8.00

#### Participant's Book



#### Let the Whole Church Say Amen!

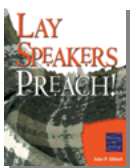
Laurence Hull Stookey

AB9077 • 978-0-6870-9077-8 • \$21.99

## ADVANCED COURSES *Preaching*

### You Can Preach!

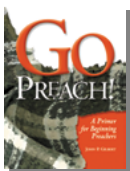
This course is designed for those who have not completed formal preaching training, for pastors seeking a basic refresher course, and for others who are called upon to preach in a pastor's absence.



#### Lay Speakers Preach!

*John P. Gilbert*

**Leader's Guide • DR387 • 978-0-88177-387-3 • \$8.00**



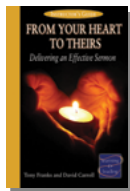
#### Go Preach!

*John P. Gilbert*

**DR384 • 978-0-88177-384-2 • \$14.00**

### From Your Heart to Theirs: Delivering an Effective Sermon

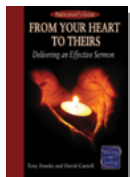
Moving beyond the basics of public speaking and the foundations necessary for preparing an engaging sermon, this course also includes types of sermons—from exegetical to topical to children's sermons—as well as how to find a story, use the hymnal, and how to move from communication on paper to beyond the paper.



#### From Your Heart to Theirs: Delivering an Effective Sermon

*Tony Franks and David Carroll*

**Leader's Guide • DR535 • 978-0-88177-535-8 • \$8.00**



#### Participant's Book

#### From Your Heart to Theirs: Delivering an Effective Sermon

*Tony Franks and David Carroll*

**DR536 • 978-0-88177-536-5 • \$6.00**

## OTHER ADVANCED COURSES

### Come to the Waters

Deepen your experience of baptism, confirmation, and reaffirmation of baptism through this wide-ranging study of *By Water and the Spirit*, scripture, church history, and United Methodist theology and practice of the sacrament.



#### Come to the Waters

**(ONLINE COURSE)**

**\$55.00**

*Available at [www.beadisciple.com/lay-servant-ministries](http://www.beadisciple.com/lay-servant-ministries)*

### Lay Pastoral Care Giving

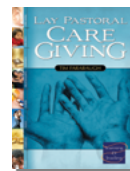
How do you learn to care for others in the community—whether the community of faith or the extended community? Some people seem to have natural gifts, but most can learn to improve their caring skills. This course offers insights into the life span and the dynamics of contemporary life to help church leaders reach out with God's love and care to others.



#### Leading in Lay Pastoral Care

*Brian Jackson*

**Leader's Guide • DRPDF596 • \$8.00 (PDF Only)**



#### Participant's Book

#### Lay Pastoral Care Giving

*Tim Farabaugh*

**DR554 • 978-0-88177-554-9 • \$55.00**

## OTHER ADVANCED COURSES

### Dancing with Words

Participants in the course will learn what constitutes a good story, discover storytelling styles, learn the techniques of effective storytelling, and practice creating stories from their experiences.



#### Tell Stories

Ray Buckley

Leader's Guide • DR408 • 978-0-88177-408-5 • \$8.00



#### Dancing with Words

Ray Buckley

DR407 • 978-0-88177-407-8 • \$14.00

### Biblical Storytelling I

This is a two-week introduction to the ancient-future art and spiritual discipline of *telling the sacred stories* of Scripture. Participants will learn to prepare, learn, and tell a biblical text by heart (not “memory”) using the methods of the Network of Biblical Storytellers International.



#### Biblical Storytelling I

(ONLINE COURSE)

\$55.00

Available at [www.beadisciple.com/lay-servant-ministries](http://www.beadisciple.com/lay-servant-ministries)

### Biblical Storytelling II

This workshop expands on the methods taught in Biblical Storytelling I, exploring storytelling genres and telling the biblical text, including midrash, chancel drama, first-person storytelling, puppetry, and more.



#### Biblical Storytelling II

(ONLINE COURSE)

\$75.00

Available at [www.beadisciple.com/lay-servant-ministries](http://www.beadisciple.com/lay-servant-ministries)

PDF Only texts are available at [Bookstore.UpperRoom.org](http://Bookstore.UpperRoom.org). No discounts or refunds.

## OTHER ADVANCED COURSES

### Aging and Ministry in the 21<sup>st</sup> Century

This is a practical guide for building ministry for older adults.



#### In Ministry with Boomers and Beyond

Richard H. Gentzler, Jr.

Leader's Guide • DRPDF595 • \$8.00 (PDF Only)



#### Participant's Book

Aging and Ministry in the 21<sup>st</sup> Century

Richard H. Gentzler, Jr.

DR540 • 978-0-88177-540-2 • \$13.00

### Afire with God

This course helps participants develop a holistic understanding of stewardship.



#### Lead in Stewardship

Leader's Guide • DRPDF12 • \$8.00 (PDF Only)



#### Participant's Book

Afire with God

Betsy Schwarzentraub

DR520 • 978-0-88177-520-4 • \$15.00

### Start Here

This course is designed to help provide a basic understanding of the ways in which adults learn and grow.

#### Teach Adults



Diana L. Hynson

Leader's Guide • DRPDF10 • \$8.00 (PDF Only)



#### Participant's Book

Start Here

Barbara Bruce

DR303 • 978-0-88177-303-3 • \$11.00

To order: 800.972.0433 or [Bookstore.UpperRoom.org](http://Bookstore.UpperRoom.org)

## CERTIFIED LAY MINISTRY TRAINING



### Call and Covenant for Ministry: Module 1

DRPDF3 • \$25.00 (PDF Only)

The purpose of this module is to provide a basic overview of the call to ministry, theology, and ordering of ministry in The United Methodist Church; explain the role of Certified Lay Minister; support the formation of a mutual ministry team for learning and leading in the congregation; and develop a ministry covenant to guide the mission of the church.



### The Practice of Ministry: Module 2

DRPDF4 • \$25.00 (PDF Only)

This module covers basic skills for the Certified Lay Minister including leading worship, preaching and sharing faith, forming discipleship ministries, and providing congregational care. It is intended to be used by the Certified Lay Minister, the mutual ministry team supporting the process in the local church, and the equipping clergy person assigned.



### Organization for Ministry: Module 3

DRPDF5 • \$25.00 (PDF Only)

The purpose of this module is to provide a basic understanding of leadership, administration, and congregational development, and to offer tools for maximizing leadership, organization, and resources for faithful and fruitful ministry in various kinds of congregations.



### Connection for Ministry: Module 4

DRPDF6 • \$25.00 (PDF Only)

The purpose of this module is to provide the Certified Lay Minister with a basic review of United Methodist history, doctrine, and polity; to learn about the connection between the local church, district, conference, and general agencies of the denomination; and to support developing plans for ongoing education.

## ALTERNATIVE ADVANCED COURSES

### Exception Credit

Each Annual Conference has the authority to approve additional classes—called exception credit—for its own use. It is important to note that the design of the courses must fit the needs of that local conference and follow the ministry guidelines of Lay Servant Ministries.

Courses must be recognized by the Annual Conference Committee on Lay Servant Ministries (LSM) of which the lay servant is a member, and a certificate of completion awarded.

To help individual conferences assess requests for alternative advanced courses for lay servants, the following guidelines are provided.

Materials must fit these guidelines:

- ◆ The subject is in line with courses currently in the LSM catalog.
- ◆ The content fits the LSM theme of leading, caring, communicating.
- ◆ The course will benefit the lay servant for use in their local church.
- ◆ The course must provide at least 10 hours of study.
- ◆ The course is participatory and led by a facilitator qualified in the subject.

Evaluation needs to address these points:

1. Is the text user-friendly (readable, understandable)?
2. Does the study help develop skills in this specific ministry?
3. Does the material equip laity in becoming stronger witnesses for Christ?
4. An evaluation of the class must be submitted to the District Committee on LSM or equivalent.

## LAY SPEAKER

A lay speaker is a Certified Lay Servant or person with equivalent training defined by his or her district or conference committee on Lay Servant Ministries, who is called and equipped to serve the church in pulpit supply. The 2012 General Conference renamed Lay Speaking Ministries to Lay Servant Ministries. The role of lay speaker was created at the 2012 General Conference to foster excellence, insure quality, provide accountability, and retain the heritage of those laity called to provide pulpit supply.

To become certified as a lay speaker, you must complete a track of study that includes one course from each of the following subject categories:

1. The BASIC Course for Lay Servant Ministries
2. Leading worship
  - Leading Worship—*Taylor Burton Edwards*
  - Your Ministry of Leading Worship 101 (*online*)
3. Leading prayer
  - Leading in Prayer—*Mary O. Benedict*
  - Leading Public Prayer (*online*)
4. Discovering spiritual gifts
  - Discover Your Spiritual Gifts—*William J. Carter*
  - Rediscovering Our Spiritual Gifts (*online*)
5. Preaching
  - You Can Preach!—*John P. Gilbert*
  - From Your Heart to Theirs—*Tony Franks* and *David Carroll*
6. United Methodist Heritage
  - Living Our United Methodist Beliefs—*George Hovaness Donigian*
  - Living Our United Methodist Beliefs (*online*)
7. United Methodist Polity
  - Life Together in the United Methodist Connection—*Beth Galbreath*
  - Life Together in the United Methodist Connection (*online*)
8. Other courses as may be determined by your Annual Conference Committee on Lay Servant Ministries, or equivalent structure

## OTHER RESOURCES



### Lay Servant Ministries Guide for Conference and District Committees

This guide provides information for conference and district directors, guidance for organizing Lay Servant Ministries, tools for administration, and information on the Association of Conference Directors of Lay Servant Ministries.

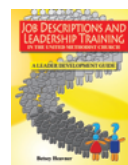
**DR623 • 978-0-88177-623-2 • \$10.00**



### Conference and District Lay Leaders Manual

This manual covers topics such as: our call to ministry, leadership development, leading meetings, leading change, and position descriptions.

**DR698 • 978-0-88177-698-0 • \$10.00**



### Job Description and Leadership Training in The United Methodist Church 2013-2016

A Leader Development Guide

*Betsey Heavner*

Developed for individual or group study, the book also offers suggestions for organizing an initial group meeting and developing a successful group study.

**DR598 • 978-0-88177-598-3 • \$20.00**



### Lay Leader/Lay Member Connecting Your Congregation and Your Annual Conference

The Lay Leader and Lay Member to Annual Conference are key roles in linking the vision and plan of the congregation with the ministry of the Annual Conference, from Guidelines for Leading Your Congregation 2013-2016.

**AB628 • 978-1-42673-628-5 • \$3.99**

**Writable certificates are downloadable at: <http://www.gbod.org/resources/certificates-for-lay-servant-speaking-ministry>**